



United Republic of Tanzania

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## Register for the Orphans and Most Vulnerable Children (OVC/MVC)

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### INTRODUCTION :

This form should be filled at the village/Mtaa by the responsible committee. This is meant to get the correct picture of the children who are in the most difficult situation (OVC/MVC).

If filled by another agency, it must be signed and approved by Village Executive Officer

### TIME TO FILL :

In order to get reliable data and right information about children (OVC/MVC), this questionnaire will be filled after every six months.

### CODES :

In order to fill this questionnaire, use codes provided on page three.

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Ministry of Health and Social Welfare  
Department of Social Welfare  
Dar Es Salaam  
TANZANIA.



S/No.	Name of a child (as above)	Information of a Parent/Guardian																			
		Priority Needs				Services Received				Service Provider				Name of Parent/Guardian	SEX (Male=1; Female=2)	Age	Education	Employment	Relationship with a child	No. of dependants in the household	
		[P]				[Q]				[R]										[Y]	
[A]	[B]	1	2	3	4	1	2	3	4	1	2	3	4	[S]	[T]	[U]	[V]	[W]	[X]	Male	Female

**PERSON FILLING IN THE QUESTIONNAIRE**

..... Name	..... Title	..... Signature	..... Date
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**APPROVAL BY VILLAGE/MTAA EXECUTIVE OFFICER**

..... Name	..... Title	..... Signature	..... Date
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# CODES :

<p style="text-align: center;"><b>E:</b></p> <p><b>GROUPS OF OVC/MVC</b></p> <ol style="list-style-type: none"> <li>1. Maternal Orphan</li> <li>2. Paternal Orphan</li> <li>3. Orphan without both parents</li> <li>4. Abandoned</li> <li>5. Disabled</li> <li>6. Child forced to work</li> <li>7. Child harassment</li> <li>8. Early child bearing</li> <li>9. Children forced to do sex work</li> <li>10. Street children</li> <li>11. Child headed house</li> <li>12. Children affected with disasters and war</li> </ol>	<p style="text-align: center;"><b>F:</b></p> <p><b>REASON OF BEING OVC/MVC</b></p> <ol style="list-style-type: none"> <li>1. Lack of guardian accountability and parental care</li> <li>2. Lack of basic school needs</li> <li>3. Poor nutritional status</li> <li>4. Poor shelters</li> <li>5. Lack of medical care</li> <li>6. Chronic illness of parent/caretaker</li> <li>7. Chronic illness of child</li> <li>8. Very old parent/caretaker</li> <li>9. Large number of dependants in household</li> <li>10. Lack/poor source of income</li> <li>11. Child out of wedlock</li> <li>12. Parent/caretaker in jail Long years</li> <li>13. Death of parent(s), caretaker(s)</li> </ol>	<p style="text-align: center;"><b>I:</b></p> <p><b>REASONS FOR BEING OUT OF SERVICE OF OVC/MVC</b></p> <ol style="list-style-type: none"> <li>1. Over 18 years</li> <li>2. Improved</li> <li>3. Death</li> <li>4. Migrated, moved to another district</li> </ol>	<p style="text-align: center;"><b>N:</b></p> <p><b>REASONS FOR BEING OUT OF SCHOOL</b></p> <ol style="list-style-type: none"> <li>1. Lack of school materials</li> <li>2. Employed</li> <li>3. Excessive absenteeism</li> <li>4. Pregnancy</li> <li>5. In a child headed house</li> <li>6. Excessive punishment</li> <li>7. Children forced to do sex work</li> <li>8. Being addicted</li> <li>9. Lack of support from parent/caretaker in enrollment</li> <li>10. Married</li> <li>11. Lack of parent/caretaker's accountability</li> <li>12. Chronic illness of parent/caretaker</li> <li>13. Chronic illness of child</li> </ol>
<p style="text-align: center;"><b>P/Q :</b></p> <p><b>PRIORITY NEEDS/SERVICES RECEIVED</b></p> <ol style="list-style-type: none"> <li>1. School Materials</li> <li>2. School Uniforms</li> <li>3. School Fees</li> <li>4. Food</li> <li>5. Clothes</li> <li>6. Shelter</li> <li>7. Medical Care</li> <li>8. Seed Money</li> <li>9. Capital Assets</li> <li>10. Legal Services</li> <li>11. Hygiene</li> <li>12. Psychosocial Support</li> <li>13. Fostering</li> <li>14. Transport</li> <li>15. Day Care Centre</li> </ol>	<p style="text-align: center;"><b>R :</b></p> <p><b>SERVICE PROVIDER</b></p> <ol style="list-style-type: none"> <li>1. Relatives</li> <li>2. Community</li> <li>3. Government</li> <li>4. Organization</li> <li>5. Group</li> <li>6. FBO</li> <li>7. NGO</li> <li>8. MVCC</li> <li>9. Others</li> </ol>	<p style="text-align: center;"><b>V:</b></p> <p><b>PARENT/CARE TAKER EDUCATION STATUS</b></p> <ol style="list-style-type: none"> <li>1. Universal Primary Education</li> <li>2. Secondary</li> <li>3. College/University</li> <li>4. Adult Education</li> <li>5. Not educated</li> </ol>	<p style="text-align: center;"><b>J:</b></p> <p><b>NUTRITIONAL STATUS</b></p> <ol style="list-style-type: none"> <li>1. Green</li> <li>2. Satisfactory</li> <li>3. Red</li> </ol>
		<p style="text-align: center;"><b>M:</b></p> <p><b>EDUCATION LEVEL</b></p> <p>00 = Pre-School          01 = Standard 1          02 = Standard 2          03 = Standard 3          04 = Standard 4          05 = Standard 5          06 = Standard 6          07 = Standard 7          08 = Training after Standard 7          09 = Form I          10 = Form II          11 = Form III          12 = Form IV          13 = Training after Form IV          14 = Form V          15 = Form VI          16 = Training after Form VI          17 = Diploma Education          18 = COBET</p>	<p style="text-align: center;"><b>O :</b></p> <p><b>LEVEL AT WHICH THE CHILDREN LEFT SCHOOL</b></p> <p>1 = standard 1-4          2 = Standard 5-7          3 = Form I – II          4 = Form III – IV          5 = Form V – VI</p>
		<p style="text-align: center;"><b>W :</b></p> <p><b>ECONOMIC ACTIVITIES FOR PARENT/GUARDIAN</b></p> <ol style="list-style-type: none"> <li>1. Farming</li> <li>2. Livestock keeping</li> <li>3. Fishing</li> <li>4. Business</li> <li>5. Employed,</li> <li>6. Hunter</li> <li>7. Self employed</li> <li>8. Has no work</li> </ol>	<p style="text-align: center;"><b>X:</b></p> <p><b>RELATIONSHIP OF CARETAKER TO CHILD</b></p> <ol style="list-style-type: none"> <li>1. Father/Mother</li> <li>2. Grandfather/mother,</li> <li>3. Aunt/Uncle</li> <li>4. Step father/mother</li> <li>5. Sister/Brother</li> <li>6. Cousin</li> <li>7. Sister/Brother in Law</li> <li>8. Father/Mother in Law</li> <li>9. No relationship</li> <li>10. Child's friend</li> <li>11. Family friend</li> </ol>